

**UNOFFICIAL MINUTES OF THE REGULAR MEETING
OF THE BOARD OF EDUCATION OF U.S.D. NO. 403,
RUSH COUNTY, KANSAS ON JULY 15, 2019**

The Otis-Bison U.S.D. No. 403 Board of Education meeting was called to order on July 15, 2019 at 7:30 p.m. by President, Bernard Juno. At the roll call, four board members were present. Pam Welsh, Everett Royer and Gary Yost were absent. Superintendent Lowry was present. Patrons present were Hank Highfill and Scott Higgason.

Nominations were requested for President and Vice President of the Board of Education for the 2019-20 school year. Karen Maier moved to elect Bernard Juno as President of the Board of Education. Robert Mitchell seconded the motion. Motion vote was: Affirmative 4, Negative 0.

Jason Wagner moved to elect Gary Yost as Vice President of the Board of Education. Motion seconded by Robert Mitchell. Motion vote was: Affirmative 4, Negative 0.

There was no public open forum.

Motion made by Jason Wagner and seconded by Karen Maier to approve the agenda as presented. Motion vote was: Affirmative 4, Negative 0.

Superintendent Lowry reported on the following:

- Replacement of Air Conditioner in High School Library
- New desks for H.S. Secretary and Principal
- Study being conducted on approximate cost of a storm shelter
- Preschool schedule
- Calendar change
- Need for a half-time or full-time bus driver

Superintendent Lowry reported that SouthWinds has lost three cottages in Newton, but may have picked up one in Kingman.

There was no Principal's report.

Gary Yost entered the meeting at 7:44 p.m.

Hank Highfill gave a Technology Report, stating that the Amazon Appstream had worked very well for drafting class this year. Technology equipment is being updated as needed.

Motion made by Karen Maier to approve the Organizational Consent items as presented. Motion seconded by Gary Yost. Motion vote was: Affirmative 5, Negative 0. (Applicable resolutions attached and hereby made a part of these minutes.)

Motion made by Jason Wagner, seconded by Robert Mitchell, to approve the June 10, 2019 regular board meeting minutes and the June 26, 2019 special board meeting minutes, the treasurer's report, accounts payable, activity funds and petty cash fund as presented. Motion vote was: Affirmative 5, Negative 0.

Scott Higgason, Agency One, reviewed the insurance proposal for 2019-20 with the board. Motion made by Gary Yost, seconded by Karen Maier, to approve the insurance quote from Agency One in the amount of \$77,413.00 to renew the school insurance on property and vehicles for the 2019-2020 school year. Motion vote was: Affirmative 5, Negative 0.

Scott Higgason left the meeting at 8:07 p.m.

Jason Wagner moved, seconded by Robert Mitchell, to approve the renewal of Student Accident Insurance with Myers-Stevens & Toohey & Co. for the 2019-2020 school year in the amount of \$6,435.45. Motion vote was: Affirmative 5, Negative 0.

Motion made by Robert Mitchell, seconded by Karen Maier, to approve the purchase of two (2) Clear Touch TVs from KCAV at the cost of \$8,095.00. Motion vote was: Affirmative 5, Negative 0.

Jason Wagner moved, seconded by Gary Yost, to approve the purchase of nine (9) iMacs for Yearbook classroom from Apple at the cost of \$20,592.00. Motion vote was: Affirmative 5, Negative 0.

Motion made by Jason Wagner, seconded by Robert Mitchell, to approve the purchase of a Varsity Series Half Rack Station, 3-Way Adj. Bench, and Lower Band Attachments for the weight room at a cost of \$10,257.00. Motion vote was: Affirmative 5, Negative 0.

Motion made by Karen Maier, seconded by Gary Yost, to approve the Students, SouthWinds and Classified Handbooks as presented. Motion vote was: Affirmative 5, Negative 0.

Motion made by Gary Yost, seconded by Jason Wagner, to approve the Out-of-District Applications and Out-of-District School Transportation Notification forms as presented. Motion vote was: Affirmative 5, Negative 0. Applications approved were Trenton Hasenfrantz, Cora Anderson, Jodie Baalman, Jace Baalman, Johannah Baalman, Michael Bahr, Thomas Bahr, Kyra Ball, Clara Boeh, Dirks Carpenter, Ayden Fyler, Braxton Fyler, Cameron Fyler, Dexter Fyler, Colton Fyler, Cecil Gagelman, Jayce Kohls, Kaitlyn Pechanec, Marissa Pechanec, Kylie Reeves, Jaycie Reeves, Preston Ross, Travis Ross, Nathan Roth, Christian Roth, Brooklynn Roth, Amanda Sizemore, Aiden Suppes, Troy Yarmer, and Trent Yarmer.

Motion made by Jason Wagner, seconded by Robert Mitchell, to allow Mr. Highfill to either dispose of or sell the technology items as presented. Motion vote was: Affirmative 5, Negative 0.

Karen Maier, seconded by Gary Yost, to approve the PreSchool and Daycare fees as presented. Motion vote was: Affirmative 5, Negative 0.

The board had the first reading of board policies CGK, CM, CN, CNA, EBBE, GAA, GAAA, GAAB, GACB, GACC, GACCA, GACE, GAE, GAG, GAHB, GAOE, GBH, GBN, GBRD, GBRH, IFC, IJ and JBC. No action was taken.

Superintendent Lowry reviewed the preliminary budget for publication with the board. No action was taken.

Motion made by Bernard Juno, seconded by Gary Yost, to go into executive session for fifteen (15) minutes with the board and Superintendent Lowry to discuss classified contracts and salaries, pursuant to the Open Meetings Act, and that we return to open meeting in the boardroom at 9:10 p.m. Motion vote was: Affirmative 5, Negative 0.

The meeting was resumed at 9:10 p.m.

Robert Mitchell moved, seconded by Gary Yost, to contract Megan Yarmer as Junior High/High School secretary. Motion vote was: Affirmative 5, Negative 0.

Motion made by Karen Maier, seconded by Jason Wagner, to approve a contract to Raegan King as Daycare Supervisor. Motion vote was: Affirmative 5, Negative 0.

Motion made by Gary Yost, seconded by Jason Wagner, to approve a contract for Jenny Palmberg as Daycare Assistant. Motion vote was: Affirmative 5, Negative 0.

Karen Maier moved, seconded by Robert Mitchell, to add the Daycare salaries to the classified salary schedule as presented. Motion vote was: Affirmative 5, Negative 0.

Karen Maier moved to adjourn. Gary Yost seconded the motion. Motion vote was: Affirmative 5, Negative 0.

The meeting was adjourned at 9:17 p.m.

Respectfully Submitted:

Chairperson

Janice M. Pivonka, Clerk

RESOLUTION

Be it resolved that pursuant to K.S.A. 72-8205, the Board of Education of U.S.D. 403, Rush County, Kansas, at its regular meeting held on July 15, 2019, established the following meeting schedule for regular board of education meetings to be held during the 2019-2020 school year:

Hour of commencing the meeting:

-7:30 p.m. – July, August, September, October, March, April, May and June

-6:30 p.m. – November, December, January and February

Day of the week the meeting will be held: Monday


Week of the month the meeting will be held: Second


Meeting place: District Office, 301 W. Eagle Street, Otis, Kansas

If the established meeting date falls on a legal holiday or a holiday specified by the Board of Education, such regular meeting will be held on the day following, commencing at the same hour as detailed above.

The Board of Education reserves the right to adjourn any regular meeting to another time and place.


By:


Bernard Juno


Karen Maier


Robert Mitchell

Everett Royer


Jason Wagner

Pam Welsh


Gary Yost

RESOLUTION

WHEREAS, the Board of Education of Unified School District No. 403, Rush County, Kansas, has determined that the creation of a petty cash fund is an efficient method to pay expenses for school district purposes in emergencies; and

WHEREAS, Kansas law authorizes the establishment of petty cash funds;

NOW THEREFORE, BE IT RESOLVED, by the Board of Education of Unified School District No. 403, Rush County, Kansas, that a petty cash fund designated as the District Office Building Petty Cash Fund is created for the purpose of receiving and expending funds for needed district expenditures in an emergency. The fund shall be in the amount of \$1,000.00.

The fund shall be administered by the Clerk of the Board. The Clerk of the Board shall keep a record of all receipts and expenditures of the fund and shall prepare and file with the board, a statement showing all receipts, expenditures and balance at the end of each month and at the end of each school year. An itemized receipt shall be maintained for each expenditure. Any person authorized to administer a petty cash fund shall be bonded by the school district.

Upon proper report to the board, the petty cash fund shall be replenished by payment from the appropriate fund of the school district.

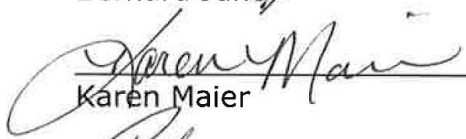
The petty cash fund shall not be loaned or advanced against the salary of an employee.

Funds in the petty cash fund shall remain district funds but shall not be considered school money for the purposes of K.S.A. 72-8202d and the provisions of K.S.A. 12-105b shall not apply.

ADOPTED by the Board of Education of Unified School District No. 403,
Rush County, Kansas, the 15th day of July, 2019.

By:


Bernard Juno


Karen Maier


Robert Mitchell

Everett Royer


Jason Wagner

Pam Welsh


Gary Yost

RESOLUTION

WHEREAS, the Board of Education of Unified School District No. 403, Rush County, Kansas, has determined that the creation of an activity fund is an efficient method to pay expenses for student activities; and

WHEREAS, Kansas law authorizes the establishment of school activity funds;

NOW THEREFORE, BE IT RESOLVED, by the Board of Education of Unified School District No. 403, Rush County, Kansas, that an activity fund designated as the Jr./Sr. High School Petty Cash fund is created for the purpose of receiving and expending funds for student activities including athletics, music, forensics, dramatics and other board-approved student extra-curricular activities.

The fund shall be administered by the building secretary. The building secretary shall keep a record of all receipts and expenditures of the fund and shall prepare and file with the board a statement showing all receipts, expenditures and balance at the end of each month and at the end of each school year. Any person authorized to administer an activity fund shall be bonded by the school district.

Funds in the activity fund shall remain district funds but shall not be considered school money for the purpose of K.S.A. 72-1132 and the provisions of K.S.A. 12-105(b) shall not apply.

ADOPTED by the Board of Education of Unified School District No. 403, Rush County, Kansas the 15th day of July, 2019.

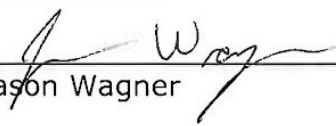
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Gary Yost

RESOLUTION

WHEREAS, the Board of Education of Unified School District No. 403, Rush County, Kansas, has determined that the creation of an activity fund is an efficient method to pay expenses for student activities; and

WHEREAS, Kansas law authorizes the establishment of school activity funds;

NOW THEREFORE, BE IT RESOLVED, by the Board of Education of Unified School District No. 403, Rush County, Kansas, that an activity fund designated as the Elementary School Petty Cash Fund is created for the purpose of receiving and expending funds for student activities including athletics, music, forensics, dramatics and other board-approved student extra-curricular activities.

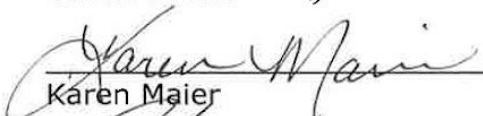
The fund shall be administered by the building secretary. The building secretary shall keep a record of all receipts and expenditures of the fund and shall prepare and file with the board a statement showing all receipts, expenditures and balance at the end of each month and at the end of each school year. Any person authorized to administer an activity fund shall be bonded by the school district.

Funds in the activity fund shall remain district funds but shall not be considered school money for the purpose of K.S.A. 72-1132 and the provisions of K.S.A. 12-105(b) shall not apply.

ADOPTED by the Board of Education of Unified School District No. 403, Rush County, Kansas the 15th day of July, 2019.

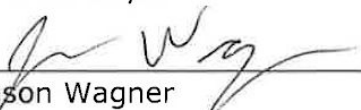
By:


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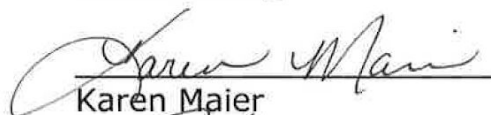

Gary Yost

RESOLUTION

Be it resolved that all policy statements found in the minutes of this board of education prior to July 1, 2019 be rescinded, and that the board of education adopt the policy manual (or written policies) as presented and recommended by the superintendent of schools, to govern this school district during the 2019-20 school year, subject to periodic review, amendment, and revision by the board of education.

By:


Bernard Juno


Karen Maier


Robert Mitchell

Everett Royer


Jason Wagner

Pam Welsh


Gary Yost